

Submitted: 12/14/2012
Jurisdiction: City of Frederick
Agency: Police Department
Division/Unit:

Maryland State Archives
Edward C Papenfuse State Archives Building
350 Rowe Boulevard
Annapolis, MD 21401

Certificate ID: 444
MSA ID: SE55-2623

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Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	Promotion process - Corporal Promotion Process Master File	m163	29	1995	0.2 cu ft.	12/14/2012	shred
2	Promotion process - Corporal promotion process materials	m163	29	2006	0.2 cu ft.	12/14/2012	shred
3	Promotion process - Lieutenant promotion process master file	m163	29	2008	0.2 cu ft.	12/14/2012	shred
4	Promotion process - Sergeant Promotion process master file	m163	29	2008	0.2 cu ft.	12/14/2012	shred
5	Promotion process - Corporal Promotion process materials	m163	29	2009	0.2 cu ft.	12/14/2012	shred
6	Case Reports/ Incident Reports	M167	24	2005	6 cu ft.	12/14/2012	shred

Destruction Certification

Dana Kelly

Signature

Supervisor of Records and Agency Accreditation

Title

12/14/2012

Date